

**Notice of Findings**

**Notice To:** JAN E LAWRENCE - Director

**Facility Name:** BASIC BEGINNINGS

**Owner:**

**Site Address:** 1474 NORTH 19TH ST

**City/State/Zip:** Laramie, WY 82072

The Department of Family Services has completed the investigation regarding alleged violation(s) of the Wyoming Child Care Rules received on 05/23/2019, and investigated by Michelle Tucker

A statement of childcare allegation, CPL-43810, was provided on 05/31/2019.

The finding is listed below for each individual alleged violation of the Wyoming Child Care Licensing Rules:

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1. Finding: Non-Compliant

Regulation: Chapter 4. General Requirements

Section 3. Provider, Director, and Staff Requirement

(a) Before the provider, director, their staff, household member, substitute or volunteer assume responsibility for the direct care of children, work in the facility or move into the Family Child Care Home or Family Child Care Center, the following shall be on file:

(iii) A child abuse/neglect Central Registry check which does not reveal any disqualifying information.

Explanation of Findings: Central Registry for employee Cyrille Mitchell expired March of 2019 and has not been re-run since it expired. Per the Wyoming Child Care Licensing Rules, all employees must have current central registry results on file before working in the facility.

Action Required: Complete central registry for Cyrille Mitchell before allowing her to work in the facility. Complete Corrective Action Plan detailing how the facility will ensure compliance with the requirement that central registry must be current for all employees.

Corrective Action Plan Due Date: 06/15/2019

Corrective Action Plan Achieved Date: 06/06/2019

Compliance Due Date:

Compliance Achieved Date:

Action Met Comments: Received and accepted Corrective Action Plan. Copy is uploaded in database and in hard file.



**The Department requests your cooperation in ensuring compliance is met. In the absence of cooperation, the Department may take whatever steps are necessary to ensure the safety of children.**

**The Department's information may be shared with authorized individuals or agencies, which include, but are not limited to, the Attorney General, County Attorney, and law enforcement.**

If you disagree with the Department's finding of a non-compliance violation, you may request an Administrative hearing within (10) days of your receipt of this letter (W.S. 14-4-108). Administrative hearing procedures are included in the Wyoming Department of Family Services Contested Case Hearing Rules, Chapter 2, Substitute Care and Child Care Licensing and based on the above statute. If you need a copy of the Rules, or assistance in requesting an Administrative hearing, you may contact the Department of Family Services Field Office in the county where you live.

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Email: Nichole.Anderson@wyo.gov

Signature: \_\_\_\_\_  
Stoney Busch for Michelle Tucker

Date: \_\_\_\_\_

CC: